

<b>Committee</b>	<b>Date</b>	<b>Classification</b>	<b>Report No.</b>	<b>Agenda Item No.</b>
Pensions Committee	9th June 2011	Unrestricted	<b>PC/001/112</b>	
<b>Report of:</b> Service Head, Democratic Services		<b>Title :</b> Pensions Committee Terms of Reference, Membership and Quorum		
<b>Originating Officer(s) :</b> John Williams		<b>Ward(s) affected: N/A</b>		

## **1. Summary**

- 1.1 This report sets out the Terms of Reference, Membership and Quorum of the Pensions Committee for the Municipal Year 2011/12 for Members' information.

## **2. Recommendation**

- 2.1 That the Pensions Committee note its Terms of Reference, Membership and Quorum as set out in Appendix A to this report.

## **3. Background**

- 3.1. At the Annual Council Meeting on 18<sup>th</sup> May 2011, Members were appointed to the various Committees and Panels established for the new municipal year as set out in the Constitution.
- 3.2 The terms of reference for the Pensions Committee together with the appointed Membership and Quorum thereof are set out in Appendix A.

## **4. Membership**

- 4.1 Council on 18<sup>th</sup> May 2011 agreed that the Membership of the Committee be set at 7 Members in line with the recommendations of the Constitutional Working Party adopted by Council in April 2010 to ensure the proportionality arrangements are upheld.
- 4.2 Council also agreed that one Admitted Body and one Trade Union representative be invited to join the Committee on a non voting basis in line with the recommendations of the Constitutional Working Party . Officers will verbally update Members on the process for appointing to these positions at the meeting.

## **5. Programme of Meetings**

- 5.1 The Council has agreed a programme of meetings for the municipal year. Further meetings of the Pensions Committee are scheduled as follows (start time 7.30 p.m.):

- Thursday 21<sup>st</sup> July 2011
- Thursday 17<sup>th</sup> November 2011;
- Thursday 16<sup>th</sup> February 2012

**4. Comments of the Chief Financial Officer**

There are no specific comments arising from the recommendations in the report.

**5. Concurrent report of the Assistant Chief Executive (Legal)**

The Committee is recommended to note the terms of reference for the current municipal year.

**6. Equal Opportunities Implications**

There are no specific equalities considerations arising from the recommendation in the report.

**7. Anti Poverty Implications**

There are no specific anti poverty implications arising from the recommendations in the report.

**8. Risk Management Implications**

There are no specific risk management implications arising from the recommendations in the report.

**9 Sustainable Action for a Greener Environment**

There are no specific risk management implications arising from the recommendations in the report.

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**LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED)  
LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT**

Brief description of "background paper"

If not supplied  
Name and telephone

**None**